- (1) **The Greek Orthodox Community of St Demetrios of Edmonton** also known as St Demetrios Church (Charity Registration Number: 281574 of Logan Road, Edmonton N9 OLP (hereinafter called "**SDC**") and:
- (2) [] of [](hereinafter called "the Renting Party").

The SDC and the Renting Party collectively may be referred to as the "Parties".

(1) FACILITIES: During the term of the Rental Period, defined below, the Renting Party may have exclusive use of the ground floor church hall ("Church Hall"). During the term of the Rental Period, the Renting Party may also have access to and use of the kitchen located in the Church Hall plus toilet facilities subject to terms and conditions of paragraph (8).

(2) RENTAL PERIOD: the Renting Party shall have the use of the Church Hall on: [], betweenthe hours of: [] and [](The Rental Period). The Rental Periodincludes any set up time for the Renting Party's event.](The Rental Period). The Rental Period

Please be aware that the Church Hall is a designated election polling station and therefore the Church Hall may not be available to the Renting Party on the day of the Rental Period. If this is the case then prior notice will be given to the Renting Party.

(3) RENTAL CHARGE: Please refer to tariffs in Schedule 1. In addition to the Rental Charge, the Renting Party shall pay an additional charge of £100.00("Security Deposit") as a deposit upon the signing of this agreement to rent the Church Hall and cover any damage or loss that may occur to the Church Hall and its immediate surroundings in addition to any rubbish left in the Church Hall after the event. Both these charges will be payable prior to the Rental Period. Only after the SDC has determined that the Church Hall, its contents, the building and grounds are free of damage or rubbish arising from or related to the Renting Party's rental of the Church Hall will this, or a part of this, be refunded. Upon demand from the SDC the Renting Party shall immediately pay the SDC the cost to repair any damage more than the Security Deposit.

(4) MAXIMUM CAPACITY: No more than one hundred and fifty (150) persons shall be permitted in the Church Hall at any one time. A guide to seating capacity: Seated Rows only - 150 people (Or) Tables & Chairs - 90 - 100. Please contact the management for any further information.

(5) DECORATIONS: The only decorations permitted in the Church Hall are those which may be placed on the floor or on the tables. Nothing is to be pinned or stuck on to walls, doors or ceiling. No candles or open flames are permitted inside the Church Hall at any time.

(6) NOISE: Notwithstanding the length of the Rental Period, any music (e.g. disc jockeys, live bands etc.) must promptly cease at 11.00pm. Excessive noise from the Renting Party's events is not permitted. It is the sole responsibility of the Rental Party to control the sound level of it event, including, but not limited to, sound from music, audio/visual systems, and guests of the Renting Party. Please ensure all doors remain closed at all times during the period where loud music is play so that to not cause a nuisance to the neighbours. Failure to control the noise level may result in the closing of the Renting Party's event.

(7) **RUBBISH:** The Renting Party will remove all boxes, food and general rubbish from the Church Hall and the surrounding grounds at the end of the Rental Period. The wheelie bins in the church car park at the rear may be used for a Renting Party to dispose of their rubbish from their hire of the Church Hall.

(8) USE OF HALL KITCHEN: If the Renting Party uses the kitchen in the Church Hall, it shall: (a) clean all counters and work surfaces in the kitchen. (b) Sweep the kitchen floor (c) Turn off all appliances at the end of the Rental Period (d) Remove all dishes, glasses, silverware, linens, and other material equipment brought

by the Renting Party at the end of the Rental Period. (e) Not use any pots, pans or any other cooking utensils, or any equipment or material stored in the kitchen cabinets without prior approval from the SDC.

(9) **STORAGE:** Items are not permitted to be stored in the Church Hall premises unless written consent has been given from the SDC. If permission is granted, then the Renting Party will be limited to ONE designated storage space. The SDC reserve the right to request that equipment is removed from the Church Hall premises immediately.

(10) ACTS BEYOND THE PCC'S CONTROL: In the event of the Church Hall or any part thereof is damaged or destroyed by fire or any other cause, or if any casualty or unforeseen occurrence shall render the SDC's fulfilment of this agreement impossible, then this Agreement shall terminate, and the SDC shall return to the Renting Party the Rental Charge and the Security Deposit. The return of the Rental Charge and the Security Deposit shall be the Renting Party's sole and exclusive remedy for the termination of this agreement and the Renting Party hereby expressly waives any claims for damages or compensation arising from or related to the termination of this Agreement under this paragraph.

(11) NO SMOKING: There is a strict "No Smoking "policy anywhere inside the Church Hall or within its boundaries.

(12) GENERAL HOUSEKEEPING: The Renting Party are not permitted to: (a) allow any ball games within the inside of the Church Hall premises. (b) use any of the stage facilities or equipment without prior consent of the SDC. (c) remove any equipment or items from the hall that belong to the Church Hall, SDC or other hall users. (d) re-arrange storage areas (e) use any chemicals that may cause harm to persons or the Church Hall property. (f) store any flammable substances such as, camping gas, fire lighters, matches, fireworks within the Church Hall premises. It is the responsibility of the Renting Party to: (h) to switch off all lights, air condition and kitchen appliances before leaving the premises. (i) pick up any litter and place it into the wheelie bins in the car park. (j) all tables and chairs are stacked away tidily in designated storage areas and are not obstructing fire exits routes or extinguishers. (k) report any damage that may have occurred during the time of your Rental Period.

(13) ACCESS TO PREMISES: The SDC reserves the right to free access and the right to enter any portion of the Church Hall without prior notification.

(14) CANCELLATION: In addition to any other remedy at law or equity, either the Renting Party or SDC may cancel this Agreement if the other party fails to comply with each and every term and condition of this Agreement. In the event that the Renting Party breaches any term of this Agreement the Security Deposit shall be forfeited as liquidated damages.

(15) INDEMNITY: The Renting Party shall indemnify, defend, and hold harmless the SDC against any and all demands, causes of action, or any other claim of the Renting Party, its members, agents, employees, subcontractors, patrons, guests or invitees arising out of or related to the Renting Party's rental of the Church Hall.

(16) COMPLIANCE WITH LAWS: The Renting Party shall comply with all applicable laws and regulations and shall not use or occupy the Church Hall for any unlawful purposes or permit others to use or occupy the Church Hall for any unlawful purpose.

(17) ALCOHOLIC BEVERAGES: If the Renting Party intends to serve alcohol at its event, it shall obtain any licenses or permits required under applicable laws and regulations to do so and, if required, provide the SDC with copies of such licenses or permits at least 7 days before the Rental Period. No alcoholic beverages are to be consumed outside the Church Hall.

(18) MODIFICATION: This Agreement may not be modified or amended except through an express written agreement signed by the Parties.

(19) **REQUIRED SIGNATURES:** This Agreement is not valid unless signed by a member of the SDC.

(20) HEALTH AND SAFETY: All activities to be conducted within the confines covered by the rental agreement are to be correctly and suitably executed. Furthermore, it is the Renting Party's responsibility to ensure that all activities comply with the Renting Party's health and safety policy and risk assessments. If so required by the SDC the Renting Party shall produce upon demand the aforesaid health and safety policy and risk assessments for the Rental Period. The person responsible for the health and safety compliance within this document shall be notified to the SDC on the final page of the document. Failure to disclose this information may result in the agreement being withdrawn.

(21) TERMINATION OF RENTAL AGREEMENT: The Renting Party and the SDC must give at least 1 weeks' notice of cancellation of the rental of the Church Hall. The cost of full hire will be payable should the Renting Party wish to terminate their contract within less than the minimum notice.

Signed on behalf of SDC

Signed:

Name:

Position:

Date:

Signed on behalf of The Renting Party:

Signed:

Name:

Address:

Contact Number:

Email:

Name of Responsible Person on the night of the event:

Contact Number of Responsible Person:

Schedule 1

Tariff	
£150.00	for Sunday memorials for maximum of 3 hours from end of memorial service
£300.00	for funeral wakes for a maximum of 6 hours from end of church service
£600.00	for full day (maximum of 12 hours (but to leave premises no later than midnight)

Notes:

- 1) Above includes use of tables chairs kitchen (excludes crockery & cutlery) plus toilet facilities.
- 2) Hire on Saturday & Sunday limited to 10 hours between 14:00 & 24:00.
- 3) Music to promptly cease at 23:00 (11:00 pm).